

# MetroRover Application Form

Please read the notes on the reverse before completing this application

Title Mr  Mrs  Miss  Ms  Other

First Name(s)

Family Name

House/flat No.

House/flat Name

Street

Village

Town/City

Post code

Date of Birth   /   /

Mobile Tel.No\*

Email address\*

National Insurance No.

For postal renewals only please state:

PhotoCard number

Required starting date:   /   /

\* Please complete at least one of mobile phone number and email address.

**Declaration**

I apply for a MetroRover and certify that I am unemployed as specified in the criteria of eligibility in the MetroRover leaflet. If I cease to be unemployed I shall return the complete MetroRover ticket immediately to West Yorkshire Combined Authority, Concessions and Integrated Ticketing, Wellington House, 40-50 Wellington, Street, Leeds, LS1 2DE

Signature ..... Date   /   /

West Yorkshire Combined Authority processes all data in accordance with the principles of good information handling contained in the Data Protection Act 1998. We will not sell this information to any other persons or organisations. However, the data collected may be used to provide you with information about services offered by WYCA or public bus rail operators or other persons or organisations working in partnership with WYCA.

If you wish to receive such information please tick this box

Attach photograph here

No photographs required for MetroRover Renewals

Please remove backing

**FOR JOB CENTRE PLUS USE ONLY**

Date:

JCP Stamp

**FOR TRAVEL CENTRE TO COMPLETE**

Fee received, certification checked and MetroRover issued by:

Name of issuing Office:

MetroRover Number:

Expiry date:

## **Please read the following notes carefully before completing this form.**

Please make sure you complete all relevant sections of this form and make sure it is signed and dated. Enter one letter in each box and leave a blank box between any words.

### **Please use BLOCK CAPITALS**

### **Incomplete forms will not be accepted**

### **How to get your MetroRover**

1. The first time you buy a MetroRover Permit you will need to provide two full face, passport sized photos.
2. Ask your local JobCentre Plus Office to stamp and date this form.
3. Take your completed form to your nearest Travel Centre, together with a fee of £5 and two passport sized full face photographs.
4. You will be issued with a plastic wallet containing a MetroRover PhotoCard to sign and keep, and a MetroRover Permit valid for 28 days.

### **How to apply for your next MetroRover**

When your MetroRover expires you can apply for another one by completing another application form, and asking your local JobCentre Plus Office to stamp and date the form. However you can use the same PhotoCard, so no photographs are required.

You can take your completed form to your nearest Travel Centre , with a £5 fee or you can renew by post. For postal renewals, simply post your application form with a cheque or postal order and a stamped, self-addressed envelope to:

West Yorkshire Combined Authority, Concessions and Integrated Ticketing,  
Wellington House, 40-50 Wellington Street, Leeds, LS1 2DE

Cheques should be made payable to West Yorkshire Combined Authority WYCA.  
Please allow 10 days for processing and delivery. Be sure to include your PhotoCard number and the required starting date on the form.

[www.wymetro.com](http://www.wymetro.com)      here to get you there